

# Booking Form Register Now!

Course Title: \_\_\_\_\_ Date: \_\_\_\_\_

Name\*: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Country: \_\_\_\_\_

Tel: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## TERMS AND CONDITIONS

### Training Registration Terms:

Payment in full is due at time of training registration. Registrations are confirmed upon receipt of payment. Substitute attendees are accepted up to the time of the start of the course.

### Cancellation & Refund Policy:

Confirmed registrations may be cancelled up to 5 working days before the course date and will be subject to an administration charge of £50+VAT. No refunds will be made for cancellations received less than 5 working days before the course commencement date or for non-attendance. Copies of the course documentation will be sent to non-attendees. Chilworth Technology reserves the right to modify or cancel the course up to 5 days prior to its commencement date. In the event Chilworth cancels a course, confirmed registrations shall have the right to transfer to another course within 6 months of such cancellation date.